



The Foundation

2022-23

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<IGNITE>™ PATHWAYS

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Why IGNITE Pathways?

IGNITE Pathways offers a unique learning experience for students from around the region. Students can receive core credits by incorporating technical and professional skills into their coursework and related experiences.

About IGNITE Pathways

IGNITE Pathways is the first-of-its-kind programming in Iowa. This program provides access and exposure to experiences in the business and entrepreneurial environments unlike any other program in the region. Finding the talent in every student is the IP backbone. Preparing students for a value filled life, where they work hard, achieve much and bring value to their communities and the world is the goal. The program is designed for students who are interested in exploring careers and experiencing education in a new, transformative way.

Career and Technical Education (CTE)

Career and technical education is a term applied to schools that specialize in skilled trades, applied science, modern technologies, and career preparation. The purpose of CTE is to expose Champions to high-need, high-tech, high-wage jobs that are available for them post-graduation.

Mission Statement

Transform educational experiences through business collaboration and involved learning.

Daily Schedule

Monday Schedule	Class Times	Tuesday	Wednesday	Thursday	Friday
		A Day	B Day	A Day	B Day
Alternate A and B Days	7:30-8:50	0A	0B	0A	0B
8:55-9:35	8:55-10:15	1	5	1	5
9:35-10:15					
10:20-11:00	10:20-11:40	2	6	2	6
11:00-11:40					
11:45-12:15 Lunch	11:45-12:15 Lunch	11:45-12:15 Lunch	11:45-12:15 Lunch	11:45-12:15 Lunch	11:45-12:15 Lunch
12:15-12:55	12:15-1:35	3	7	3	7
12:55-1:35					
1:40-2:20	1:40-3:00	4	8	4	8
2:20-3:00					

2022-23 IGNITE Pathways Calendar

<u>Date</u>	<u>No School/Dismissal Times</u>
August 23 & 24	1:30 dismissal both days
Monday, Sept. 26	No school
Friday, October 21	Regular schedule
Monday, October 24	No school
Thursday, October 27	1:30 dismissal
Tuesday, November 1	1:30 dismissal
Friday, November 4	No school
November 23-25	No school
Monday, November 28	No school
Wednesday, December 21	Regular dismissal
December 21- January 3	No school
Wednesday, January 4	8:00-10:00 am
Thursday, January 5	Regular schedule
Mon. Feb. 21-Tues. Feb. 22	No school
Wednesday, Feb. 23	No school
Friday, March 10	Regular schedule
Monday, March 13	No school
Thursday, March 16	1:30 Dismissal
Tuesday, March 21	1:30 Dismissal
Friday, March 24	No school
Fri., April 7 & Mon., April 10	No school
Tuesday, April 11	No school
Friday, May 19	11:00 AM Dismissal

General Information

- **Absent Instructors** - In the case that an instructor is absent, the class will report to IGNITE or students will be notified class will be canceled through PowerSchool.
- **Breakfast/Lunch** - Students are expected to eat breakfast prior to coming to IGNITE classes. The first class each day begins at 7:30, so please plan accordingly. All students will be dismissed at 11:45 to go to lunch. The afternoon classes will resume at 12:15. Juniors and seniors will have open campus for lunch. Snacks are allowed at faculty discretion.
- **Driving to IGNITE** - Students are expected to follow the speed limit when driving to and from IGNITE Pathways. If students are not following speed limits, police will be notified. If the issue continues, students that are not following speed limits will not be allowed to drive to IGNITE Pathways.
- **IGNITE Core (IC)** - IGNITE Core is an advisory block of time in students' schedules that allows students to work with a teacher or IGNITE staff to receive direct instruction, guidance, or feedback on projects or assignments.
- **Not Feeling Well** - If a student does not feel well, he/she should stay home and notify IGNITE by calling 712-647-3526. If a student becomes ill during an IGNITE class, he/she will be sent to Kristy Hoefer, the school nurse, or will be sent home. Parents will be notified if students are sent home.
- **Personal Protective Equipment (PPE)** - Students taking lab classes will be expected to wear the PPE provided to them as well as follow the dress code per instructor request. This information will be shared with the student/parent(s) at the beginning of school. If students do not wear the proper PPE, they will not be allowed to participate in class and will receive scores of (1) on the Professional Skills Rubric.
- **Real World Experiences and Travel** - Students will have the opportunity to attend various field trips throughout the year. Permission slips must be signed prior to going on the field trip, and students are expected to represent themselves, IGNITE, and their home district with the utmost respect. If there are reports that students have not fulfilled this expectation, those students will not be allowed to attend those events. IGNITE Pathways instructors retain the right to determine who should or should not attend these events if consistent behaviors persist.
- **Safety:** Student and staff safety is a priority. Twice per year, emergency procedure drills will be practiced for all attending IGNITE. All state and federal laws regarding weapons on school grounds apply while attending classes at IGNITE.

- **Student Dress Code** - Students will adhere to the dress code set forth by their home school district. If in violation of school dress code or appropriate attire, students will be asked to change or sent home.
- **Student Parking** - Students may drive themselves to IGNITE and park in front of the IGNITE Pathways door and construction lab. Students should not park in front of the CREW entrance. State driving laws apply to the parking lot.
- **Supplemental Materials:** A technology fee will be assessed to cover technology related requirements for participation in the IGNITE program. This cost will be \$50.00 per student.
- **Transportation** - Transportation waivers need to be completed at the beginning of the year; this will allow for students to drive to and from IGNITE classes as well as transport peers if parents grant permission. Transportation to the IGNITE classroom location is dependent upon your home district's transportation policies and procedures.

Program Partners

- **iJAG** - IGNITE Pathways is proud to partner with iJAG. iJAG is a premier nonprofit organization that partners with schools to create a bridge between public education and the workforce. iJAG supports student academic success and workforce skill building while helping employers develop the work-based learning experiences that propel students toward living-wage jobs.
- **Iowa Western Community College (IWCC)** - IGNITE Pathways has partnered with IWCC to provide students with the opportunity to take college courses and earn college credits that will lead to industry certification beyond completion. Through this partnership, IWCC supports IGNITE Pathways faculty with professional development as well as other resources and assistance throughout the duration of the courses.

IGNITE Gives Back (IGB)

IGNITE Pathways - Giving back is an important part of becoming a successful and productive member of society. One way IGNITE plans to do this is by prioritizing community needs and providing opportunities for students to 'Give Back'. Each community will identify projects that students will accomplish throughout the year. Students will receive feedback, which will translate to 'grades' based on community feedback and effectiveness of the project implementation.

Students will have options throughout the year to choose different projects. During IGB, students will earn Professional Points while working on projects. These Points will be figured into the students' CTE course grades.

Behavior Policy

IGNITE Pathways is a premier opportunity for students to experience a professional environment that provides a competitive advantage compared to their peers. The professional environment sets high expectations for those who attend.

IGNITE Pathways works in conjunction with a number of surrounding schools to offer a unique educational experience. Additionally, the majority of IP courses are concurrent and therefore impact students' college transcripts. The behavior expectations of students attending IP align with those of the Woodbine Community School District. Each behavior incident that occurs at IP is handled on an individual basis and depending on the severity, is handled with WCSD administration in conjunction with the students home school district.. As an institution that prepares young adults for a myriad of experiences beyond high school, we have created a professional environment and expect students to adhere to high standards.

Behavior Expectations

- Enter class quietly and respectfully as others are learning.
- Use appropriate language.
- Cell phones will remain off and in backpacks unless given permission to have them out.
- Show up on time.
- Own your learning and take charge of knowing how you earn your credits and grades.
- Be respectful and responsible at all times.

Lab Expectations

- Follow all safety rules and regulations established by your instructor.
- Wear IGNITE provided Personal Protective Equipment (PPE) at required times.
- Adhere to all state and federal safety regulations while at IGNITE.
- Show up. Work hard. Be Respectful.

Consequences

Upon verification of any violation of the Student Conduct Code, the director or designee may take any authorized action. The district utilizes a progressive discipline approach in which the consequences increase upon subsequent violations of like offenses. Student consequences shall proceed as set forth by the administrative regulations. The district may discipline a student even though the same act may be punished in another way at their home district.

Attendance Policy

Research shows that just showing up for school is a credible indicator of success. At IGNITE, we want students to be challenged, engaged and empowered. We cannot do these things if students are not present. This coupled with the compulsory attendance law in Iowa, means we look forward to seeing students everyday in school.

Semester Course Absences		
Student misses 3 classes.	→	Instructor contacts home. Professional Points are docked.
Student misses 6 classes.	→	Instructor contacts home and a letter is sent home. Professional Points are docked.
Student misses 9 classes.	→	Instructor contacts the parent/guardian and the home HS counselor. Professional Points are docked.
Student misses 12 classes.	→	Instructor writes attendance referral, contacts parent/guardian, WCSD administrator, and home HS counselor. Professional Points are docked. Recommendation to be removed from class may happen.

Professional Skills Rubric

Attendance & Engagement: Productivity/Accountability and Flexibility/Adaptability			
Level 4: Expert	Level 3: Proficient	Level 2: Approaching Proficiency	Level 1: Novice
<ul style="list-style-type: none"> Always dependable Exceeds expectations 	<ul style="list-style-type: none"> Always attends class, arrives on time, and acts professionally Takes responsibility for required work and competently meets deadlines Works well independently and as a contributing team member 	<ul style="list-style-type: none"> Strives to attend class, arrive on time, and act professionally Takes responsibility for most required work and meets most deadlines Works independently and as a team member 	<ul style="list-style-type: none"> Developing attendance and engagement routines
Work Effort: Productivity/Accountability and Flexibility/Adaptability			
Level 4: Expert	Level 3: Proficient	Level 2: Approaching Proficiency	Level 1: Novice
<ul style="list-style-type: none"> Generates innovative ideas and takes decisive action Expresses passion for delivering excellence Arrives to class with appropriate PPE and clothing and leads others to do the same (if applicable) 	<ul style="list-style-type: none"> Completes high quality work in a timely manner Consistently organized and prepared Adapts well to change and perseveres through challenges Consistently wears PPE and appropriate clothing (if applicable) 	<ul style="list-style-type: none"> Completes work in a timely manner. Strives to be organized and prepared Adapts to most changes and accepts challenges Attempts to wear PPE and appropriate clothing (if applicable) 	<ul style="list-style-type: none"> Developing the characteristics to be successful in a work environment Developing the routine to wear PPE and appropriate clothing (if applicable)
Problem Solving: Critical Thinking and Creativity			
Level 4: Expert	Level 3: Proficient	Level 2: Approaching Proficiency	Level 1: Novice
<ul style="list-style-type: none"> Inspires others to proactively solve problems Embraces challenges and failures as part of the process 	<ul style="list-style-type: none"> Anticipates, defines, and addresses problems, solutions, and outcomes Develops effective strategies using appropriate resources Seeks and accepts feedback, self-reflects, and adapts accordingly 	<ul style="list-style-type: none"> Defines problems and potential solutions Uses appropriate strategies and resources Accepts feedback and adapts accordingly 	<ul style="list-style-type: none"> Developing the ability to identify problems and solutions
Teamwork: Communication and Collaboration			
Level 4: Expert	Level 3: Proficient	Level 2: Approaching Proficiency	Level 1: Novice
<ul style="list-style-type: none"> Creates a positive culture by motivating others to grow personally and professionally Anticipates emerging needs and delegates responsibility 	<ul style="list-style-type: none"> Contributes fresh perspectives with confidence and enthusiasm Coordinates essential project needs and team resources Values the strengths and talents of all team members 	<ul style="list-style-type: none"> Contributes ideas to the team Identifies project needs and team resources Recognizes the strengths and talents of all team members 	<ul style="list-style-type: none"> Developing the ability to participate as a team member

Competency-Based Education (CBE)

Competency-Based Education (CBE) refers to systems of instruction, assessment, grading, and academic reporting that are based on students demonstrating that they have learned the knowledge and skills they are expected to learn as they progress through their education.

Headrush

IGNITE Pathways will utilize Headrush to deliver core content to students as well as capture students' evidence of learning. The core teachers at IGNITE have created learning modules for each competency. Students will complete task cards associated with each learning module. All Headrush grading updates will flow through PowerSchool.

Competencies/Pacing Guides

Students taking core classes at IGNITE will work through four overarching competencies throughout the year: Communicator (1st quarter); Critical Thinker (2nd); Collaborator (3rd); Creator (4th). Each competency will have 4 learning modules, and each module is designed to take approximately 2 weeks to complete. Pacing guides will be provided for each competency.

Academics

IGNITE Pathways graciously pays for college courses. If students do not want to take these courses for college credit, they can take the class for high school credit only. The timeline for taking a course for college credit will vary by institution, so students will be informed by the institution awarding the credit. If students are certain they do not want college credit, they need to notify their instructor or advisor immediately.

IGNITE Pathways will send home a College Credit Notification on the first day of classes. Parents and students will need to complete, sign, and return the notification by the given date. Failure to return the notification by the deadline will result in the student automatically being dropped from the college roster, and the student will be ineligible for college credit.

If students do not earn a C or higher in the college-level course, they will not receive credit from the college. Therefore, the student/parent/guardian will be asked to reimburse IGNITE Pathways for the tuition cost.

Grading

Each instructor will establish grading policies and present them to students in the course syllabus at the beginning of the semester. Professional Points are given in every IGNITE course. Students are graded on the six Universal Constructs: Communication, Collaboration, Critical Thinking, Creativity, Flexibility/Adaptability, and Productivity/Accountability. Grading will be done through a Standards Based Assessment and Reporting (SBAR) platform and process. Grades will be entered into PowerSchool; grade reports can be checked by logging into PowerSchool.

FAQ

- What are building hours?
 - Doors will open at 8:00AM on Mondays and lock at 4:00PM.
 - Doors will open at 7:20AM on Tuesday-Friday and lock at 4:00PM.
- If I am sick, how does my absence get excused?
 - A parent/guardian must call IGNITE Pathways (712-647-3526) to excuse your absence; this is in addition to you calling your home high school. If you are able, you should also email or message your instructor. Your absence will remain unexcused unless a parent/guardian excuses you.
- If I have to leave early, what do I do?
 - A parent/guardian **must** call, message, or email an IGNITE staff member to excuse you before you leave. You will have to sign out before you leave. If you leave before IP is contacted by your parent/guardian and you do not sign out, it will be counted as an unexcused absence.
- What work-based learning opportunities do I have available to me?
 - All students are able to participate in WBL if they have completed two semesters at IP and are juniors, on pace with core classes, and in good standing with behavior, attendance, and academics. Students must be recommended by their instructor.
- What counseling services do I have available to me?
 - You are still able to access your home high school counselor at any time, but if you are in need of immediate counseling, see the director or an iJAG specialist.
- What is a concurrent class?
 - Concurrent courses are classes that offer high school graduation credit and community college credit. These courses go on your college transcript and could affect your ability to get financial aid in the future.
- What happens if I don't like a class I enrolled in?
 - This is completely fine; you may find that you didn't fully understand a course or career path. Once you realize a class isn't a good fit, notify the director or another IGNITE staff member, and we'll adjust your schedule.
- How do I get help with completion of FAFSA?
 - Attend the FAFSA night in December and see your home school counselor.

Any laws, policies, or regulations that are not covered in the IGNITE Pathways Foundation, will be referred to the Woodbine Community School policies and procedures.

For student responsibilities and expectations, refer to related Student MOU.

The administration of the IGNITE Pathways reserves the right to use their discretion in the application of consequences for inappropriate actions and/or behavior.