

# <IGNITE>™ PATHWAYS

## IGNITE Gives Back Consent Form

The following responsibility statements pertain to \_\_\_\_\_  
Participant Name (Please Print)

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_ Age: \_\_\_\_\_

IGNITE Pathways Program: \_\_\_\_\_ Instructor: \_\_\_\_\_

### **RESPONSIBILITIES**

#### **THE STUDENT AGREES TO:**

1. Be a student-learner and active participant for the purpose of training/work experiences.
2. Demonstrate an interest in the experience and cooperate with all persons involved in the training and work.
3. Be regular in attendance at school and at the IGNITE Pathways on Mondays. Students will abide by the school attendance policy during IGNITE Gives Back times.
4. Notify the Teacher Coordinator in case of illness or emergency that prevents your attendance at the IGNITE Pathways and/or on site participation of the identified IGNITE Gives Back activity.
5. Conform to the rules and regulations of the IGNITE Pathways while on the road or out of town as well as the training station. Additionally, act in an ethical manner at all times at the IGNITE Pathways by displaying loyalty, honesty, punctuality, courtesy, a cooperative attitude, and a willingness to learn.
6. Complete all necessary IGNITE Pathways reports for the IGNITE Gives Back site coordinator at each location.
7. Develop the knowledge and skills necessary to become an effective employee or employer.
8. Agree and understand that what the student sees, hears, or reads at the IGNITE Gives Back location, must remain confidential. The student will not take any information away from the business partner site which can in any way cause harm or financial loss to that business partner.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

#### **THE PARENT/GUARDIAN AGREES TO:**

1. Share responsibility for IGNITE Gives Back and IGNITE Pathways attendance.
2. Encourage the student to succeed in school work and IGNITE Gives Back performance and participation.
3. Verify the student has permission to drive to and from the site location for the purposes of participating in the IGNITE Pathways. Understand that representatives of any of the IGNITE Gives Back programs are not liable for any actions of the driver during the time the participant is assigned to any IGNITE Gives Back activities. In the event the IGNITE Gives Back activity takes place out of the area, IGNITE Pathways will provide transportation to and from the location.
4. Grant the IGNITE Pathways Regional Center permission to photograph and/or highlight the student for promotional and educational purposes as well as publish written reflections and blogs on the IGNITE Pathways webpage.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

#### **THE IGNITE PATHWAYS (IP) COORDINATOR AGREES TO:**

1. Provide classroom instruction related to the IGNITE Pathways and credits offered by Iowa Western Community College or applicable Community College credit.
2. Develop a plan for earning Universal Construct grades with the training sponsor for the IGNITE Gives Back experience.
3. IGNITE Pathways provides insurance for the student in the program, regardless of location or activity.
4. Ensure supervision of all students within your purview while on IGNITE Gives Back experience/work sites. Consult with business/work partners concerning the student's participation and discuss any problems.
5. Assist in the evaluation of the student's progress.
6. Meet with the student to discuss progress and problems the student might be having during the IGNITE Gives Back process.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**THE TRAINING/BUSINESS SPONSOR AGREES TO:**

1. Provide training and a variety of experiences for the student that will contribute to his/her career goals.
2. Provide time for consultation with the IP coordinator concerning the student, and to discuss with the coordinator any difficulties the student may have at the IGNITE Gives Back site.
3. Provide the IP coordinator and the student with evaluations on the student's progress on a regular basis.
4. Provide safety training and emergency procedures as required by the IGNITE Gives Back experience site.
5. Provide instruction in safe and correct procedures and closely supervise the student's work.
6. Report to the IP coordinator when the student is absent without permission or not participating adequately.
7. Follow and abide by child labor laws as well as OSHA regarding training and employment.
8. Develop a training plan in cooperation with the IP coordinator.

\_\_\_\_\_  
Training Sponsor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Dates at Location

**GENERAL POLICIES**

1. The coordinator and/or employer may withdraw the student from the IGNITE Pathways if:
  - a. The student's performance on the job or grades are unsatisfactory.
  - b. The policies of the employer and the school program are abused by the student.
2. If the student is removed from the program because the policies of the employer or the school are being abused, his/her training is discontinued, and his/her schedule and the disposition of the case will be handled at the discretion of the IGNITE Pathways Coordinator, IGNITE Pathways Director, and Superintendent. Being removed from the program, constitutes an automatic "F" for any IGNITE Pathways and Community College related credits.

**APPROVED by:**

\_\_\_\_\_  
IGNITE Pathways Director Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
WCSD Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator - Student's Home School

\_\_\_\_\_  
Date

IGNITE Pathways  
601 Snyder Road  
Woodbine, IA 51579  
(712) 647-3526

**Equal Opportunity**

*It is the policy of the parties not to discriminate against employees, customers, or students and to provide an environment free of racial and sexual harassment. Students will be accepted for on-the-job training, exploration, clinical or work experiences, assigned to jobs, and otherwise treated without regard to of race, creed, color, sex, sexual orientation, gender identity, national origin, gender, disability, religion, age, political party affiliation, or actual or potential parental, family or marital status.*